

**Illinois Athletic Directors Association New Athletic Director Workshop and Summer Retreat 2011 Registration Form
For Leadership Training Institute Program Courses Official Registration Form**

Listed below are the Leadership Training Institute Courses we will be offering at this year's New Athletic Director's Workshop and Summer Retreat. Our 12th Annual Summer Retreat will take place on Thursday July 7th, 2011 through Saturday July 9th, 2011 at the Holiday Inn Express (Airport) in Bloomington, Illinois. Fill out this form; return it to John A. Van Fleet, Sr. CMAA the IADA Leadership Training Institute Coordinator. Make checks payable to the IADA. The forms and the checks all should be sent to John A. Van Fleet, Sr. CMAA. Register early to avoid the \$25.00 penalty for late registration. Make certain to photocopy a copy of this form for your records so you know what classes you have pre-registered for.

Thursday July 7th, 2011 Teaching Block One 1:30 pm until 5:30 pm (\$100 on or Before June 7th, 2011, \$125 after June 7th)

LTC 502 Athletic Administration: Principles, Strategies and Methods
LTC 508 Athletic Administration: Legal Issues III – (Hazing, ADA, Employment Law)

Friday July 8th, 2011 Teaching Block Two 8:00 am until 12:00 Noon (\$100 On or Before June 7th, 2011, \$125 After June 7th)

LTC 501 Athletic Administration: Philosophy, Leadership Organizations and Professional Development
LTC 611 Athletic Administration: Concepts and Strategies for Interscholastic Marketing, Promotions and Supplemental Fund-Raising (Participants should bring their own laptop computer for class)
LTC 705 Athletic Administration: Coach Centered Educational Athletics—A Character Based Coach to Coach Mentoring Program

Friday July 8th, 2011 Teaching Block Three 1:00 pm until 5:00 pm (\$100 On or Before June 7th, 2011, \$125 After June 7th)

LTC 504 Athletic Administration: Legal Issues I (Risk Management)
LTC 719 Athletic Administration: Leadership, Management/Supervision and Decision Making Concepts, Methods and Applications
LTC 612 Athletic Administration: Technology I – Basic Computer Application (Participants should bring their own laptop)

Saturday July 9th, 2011 Teaching Block Four 8:00 am until 12:00 Noon (\$100 on or Before June 7th, 2011, \$125 after June 7th)

LTC 506 Athletic Administration: Legal Issues II (Title IX, Sexual Harassment)
LTC 707 Athletic Administration: Assessment of Interscholastic Athletic Programs and Personnel

Go to www.niaaa.org for information about course descriptions for these LTI Courses. On left side of home page, click on Leadership Training Program in Menu Bar on left hand side, and then click on Course Descriptions in Pink Menu at the top of the Leadership Training Program Page. In an effort to save paper and GO GREEN, we are not printing these; you do the research on the descriptions.

Name: _____

School District and Position: _____

School District Address: _____

School District Phone Or Office Phone: _____ Office FAX Number: _____

Office Email Address: _____ Cellular Phone: _____

Home Address: _____

Home Phone Number: _____ Home Email Address: _____

Your Level or NIAAA Certification: (circle one) NONE RAA CAA CMAA

Number(s) of Courses You Are Registering For From List Above (one class per teaching block): _____

Cost (\$100.00 per class if registration form is received prior to June 7th, 2011) Circle One: \$100 \$200 \$300

Late Registration Costs (\$125.00 per class if form is received after June 7th, 2011) Circle One: \$125 \$250 \$375

Method of Payment (please indicate how you are paying): _____

Copy this form for your records. Send original completed form in with registration form for The Summer Retreat and New AD Workshop or send directly to John A. Van Fleet, Sr. CMAA IADA LTI Program Coordinator. Contact information for J. Van Fleet is 90 Newcastle Court Crystal Lake, Illinois 60014-8627 Home and Office Phone Number: 1-815-893-0588 Home and Office FAX Number: 1-815-893-0873 Cellular Phone Number: 1-815-441-9334 Home and Office Email Address: jvfr@comcast.net. You can mail, Email, or FAX registration to John Van Fleet any time up to June 7th, 2011 at midnight to receive the \$100 registration fee per class. After that time, the charge goes to the late fee. Payment does not have to be received for courses until the day of course, but due to the restraints of ordering materials, you need to register early if possible so we have enough materials and certificates on hand for you. There will be a REVIEW SESSION Friday July 8th, 2011 for the CAA Exam after the final classes on Friday – the room will be announced and will be held in one of teaching rooms. Payments should be sent by mail or made in person on the day of classes, checks should be made out to the

IADA. Remember that we require six enrollees by the early registration deadline or by the IADA Constitution and By-Laws the classes will be canceled. Please check the IADA Website (www.illinoisada.org) to find out about cancellations. If you are uncertain about this or have any questions as all, please contact John A. Van Fleet, Sr. CMAA.

REMINDERS AND IDEAS ON PAYMENTS OF LTI CLASSES FOR THE STATE CONFERENCE AND THE SUMMER RETREAT

Payments for classes taken at the 2011 State Conference in Peoria or the 12th Annual New Athletic Directors Workshop and Summer Retreat should be made to the Illinois Athletic Directors Association. Payment for State Conference classes may be included with the registration for the State Conference. Payments for classes at the Summer Retreat should be made directly to John A. Van Fleet, Sr. CMAA. All check payments must be made out to the Illinois Athletic Director's Association. Cash payments will also be accepted with a receipt given for the cash payment. Registration forms must come in before the late deadline to avoid the late fee charge. The dates are clearly listed on the registration forms. It is acceptable to register and then pay on the day of the classes, many athletic directors use this method of payment, and it does not result in a late fee if you have registered early. If payment for the State Conference classes comes in with the payment for the registration for the conference, John A. Van Fleet, Sr. CMAA will be notified of your payment by the Registration Committee for the State Conference under the direction of Greg Sarver, CAA Athletic Director at LaSalle-Peru High School. Make sure to copy your registration form so that you know what you have signed up for. None of the classes at the State Conference or the 12th Annual New Athletic Director's Workshop and Summer Retreat will be Administrator's Academy Classes.